



Rocky Mountain Suppliers Group Fall Meeting – Dec. 6-8, 2017

Thank you to all members who attended and supported the Rocky Mountain Suppliers Group (RMSG) meeting in December! Please continue to support the RMSG and pass on meeting information to others who would like to attend so we can continue to support to the Rocky Mountain Master Mechanics Association (RMMMA).

The RMSG has a new website: www.rmsuppliersgroup.com. Please visit the site to register for meetings, pay dues online, download registration documents, and get scholarship information. All future meeting announcements will be sent via email, there will be no future postal mailings of registration documents. *If paying registration dues with a credit card please use the RMSG website to register online. If paying by check, please download the registration document on the website and mail in your registration form and check. The RMSG is unable to accept credit card payments via postal mail.*

- Meeting Date: December 7th, 2017. Please register before the due date as we plan our banquet around the number of people who have signed up to attend.
 - **Registration Cut-Off Date: November 22, 2017-** After this date, the hotel will release our block of rooms.
 - If you are registered and unable to attend the banquet after the cutoff date, no credit or refunds will be given as we need to pay for meals at that point.
 - Refunds made prior to the cutoff date will be reimbursed the same way it was paid (check or credit card).
 - If you register after the cutoff date, a \$50.00 late fee will apply.
 - Registering by the due date will ensure that your company's name will be listed on any pre-printed materials supplied at the meetings and/or banquet.

Holiday Inn – Rushmore Plaza
505 N.5th Street
Rapid City, SD57701

Hotel Reservations: (605) 348-4000
Mention RMSG or Master Mechanics
Room Rate: \$91.00 Standard/\$101.00 Suite

- The Holiday Inn will sponsor an opening reception with free wine, beer, and hors d'oeuvres on Wednesday, December 6th, 2017 from 5:30– 7:00 pm for all members. We will have 20 high-top tables available during the reception so suppliers may host a table to display their brochures, business cards, and marketing materials. This will give the RMMMA members the opportunity to stop by, pick up information, and ask questions about your company and products. The table cost \$20.00 each, and can be reserved during the registration process.

Rocky Mountain Suppliers Group– Event Schedule			
Event	Place	Date	Time
Opening Reception	Holiday Inn – Black Hills Ballroom (next to the hotel bar)	Wednesday – 12/6/17	5:30 – 7:00pm
RMSG Registration	Holiday Inn – RMSG table outside the Dakota Ballroom	Thursday – 12/7/17	1:00 – 3:00pm
RMSG Business Meeting	Holiday Inn – Board Room	Thursday – 12/7/17	3:30 – 5:00pm
Cocktail Hour	Holiday Inn – Dakota Ballroom	Thursday – 12/7/17	6:00 – 7:00pm
Banquet Dinner	Holiday Inn – Dakota Ballroom	Thursday – 12/7/17	7:00 – 9:00pm

- All presenters at the RMMMA meetings must be a current member of the RMSG and pay the necessary dues.
 - If you are not a paid member, the membership dues will be \$150.00. This must be paid in order to present and to attend the banquet.
 - If you ask another supplier to present with you, that supplier must also be a member of RMSG.
 - If you are interested in presenting at one of the RMMMA meetings, please contact:
 - Leon Sabot (North American Coal) leon.sabot@nacoal.com for the Mobile Equipment group
 - Kerwin Lund (North American Coal) kerwin.lund@nacoal.com for the Plant group
 You may also contact any of the RMSG board members and we will send the information to the appropriate person

- The supplier sponsored lunch and breaks are for the Master Mechanics. If you are another supplier, please refrain from partaking in the food and beverages unless you are invited by the sponsoring supplier. Please be respectful of the hosting supplier and limit the amount of time you stand outside the meeting rooms.

- Please do not plan any activities during the Master Mechanics meetings that would take any individuals away from their sessions.
 - If a supplier holds activities (i.e; golfing, dinner, etc.) while the meetings are going on, they will be banned from presenting at a Master Mechanics meeting for a year.
 - You may plan on taking customers out Wednesday Evening or Friday afternoon as the RMMMA does not have sessions planned during that time.

- If your company would like to sponsor lunch, breaks, lanyards, banquet wine, or door prizes during the convention, please contact Rob Helton at (307) 686-4120.
 - Thank you to the following companies who provided sponsorships at the Dec meeting:
 - H-E Parts International and Interstate Power Systems and for sponsoring Thursday breaks and refreshments
 - Komatsu Equipment Co. and Tri-Tech Steel for sponsoring the Thursday lunch
 - Global Heat Transfer for sponsoring the Friday breaks and refreshments
 - All State Fire Equipment for sponsoring the lanyards and sleeves
 - Holiday Inn for sponsoring the opening reception on Wednesday night

- Our volunteer board members are:
- Rob Helton—President (Global Heat Transfer Wyoming) rob@ghtwy.com
- Bill Ruff- Vice President (H-E Parts International) bruff@h-eparts.com
- Tom Ackerman- Secretary/Treasurer (Brake Supply) tackerman@brake.com
- Scott Anderson – Executive Board Member (Komatsu Equipment Co.) scotta@komatsueq.com
- Rob Gordon – Executive Board Member (Spencer Fluid Power) rgordon@spencerfluidpower.com.

Thank you for your continued support,
RMSG Board Members

RMSG REGISTRATION

Dec. 6th, 2017

RAPID CITY, SD

Please fill out the registration form and return it by November 22, 2017 to avoid any late fees. If the registration form is late, it may cause your company's name to be excluded from any printed materials supplied at the meetings/banquet.

To register and pay online please visit: <http://www.rmsuppliersgroup.com/index.php/meeting-registration>.

Registrations received by mail are payable by check only, RMSG can no longer accept credit card payments via mail. If you would like to pay by credit card, please register on the RMSG website.

Please check **V** one:

_____ No company representative will be attending the banquet, paying for membership only

_____ Yes, company representative(s) will be attending

	Number of Attendees	Total
2017 Yearly Membership Dues (1 Annual Payment per Company) - \$150.00	_____	_____
Banquet - each company representative - \$100.00	_____	_____
Spouse or Guest - \$25.00	_____	_____
Late Fee (if paid after Nov 22, 2017) - \$50.00	_____	_____
Wednesday Evening Reception Company Marketing Table - \$20.00	_____	_____
Total amount paid:	_____	_____

<u>COMPANY NAME</u>	<u>NAME OF ATTENDEE(S)</u>	<u>NAME OF SPOUSE/ GUEST</u>
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Company Contact Name (Name of an individual that information may be mailed to): _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address (needed for future meeting announcements): _____

Phone Number: _____ Fax Number: _____

Please send registration form and check to: Rocky Mountain Suppliers Group
P.O. Box 4305
Gillette, WY 82717

All presenters must be a current member of the suppliers group and pay the necessary dues. If another supplier is presenting with you, that supplier must also be a registered member of the RMSG. If you are registered and unable to attend the banquet after the cut-off date, no credit or refunds will be given.



Opening Reception / Meet and Greet

Wednesday Dec. 6th, 2017, 5:30 – 7:00 pm
Rushmore Plaza Holiday Inn - Rapid City, SD

Type of meeting:
Informal Discussion

Reception Organizer:
Scott Anderson
(605)580-0264

Tables can be reserved during the registration process on the RMSG website at <http://www.rmsuppliersgroup.com/index.php/meeting-registration>, or on the mail-in registration form if paying by check.

Please bring: Anything that you can fit on the top of a typical high-table will be allowed ... such as a brochures, key chains, stress balls, hard hat stickers, etc. Due to space restrictions in the conference room no large displays, booths, or oversize marketing materials will be allowed.

Payment / Special Notes:

Cost to reserve a table for this event is \$20. If paying by credit card please register for the table during the online registration process on the RMSG website. If paying by check please include the \$20 fee on your mail in registration form.

If you have any questions about reserving a company table for the Wednesday evening reception please call Scott Anderson at (605) 580-0264.